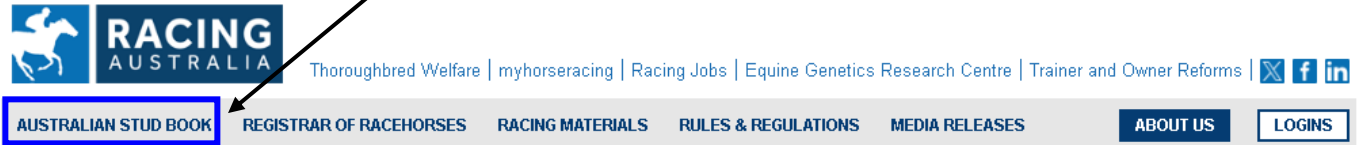




This is a guide to completing your Mare Returns Online. To start the process, go to www.racingaustralia.horse and select the 'Australian Stud Book' tab:

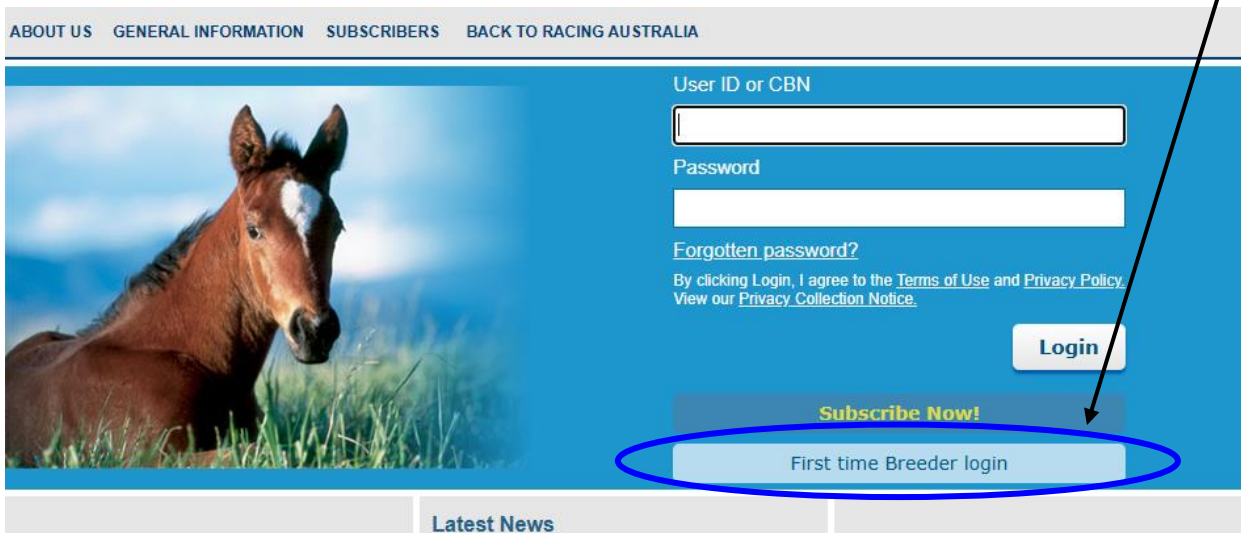


IMPORTANT: As of 1 May 2021, a Breeding Horse Registration must be submitted for maiden mares before a Mare Return can be lodged. Click here to view the [Breeding Horse Registration user guide](#).

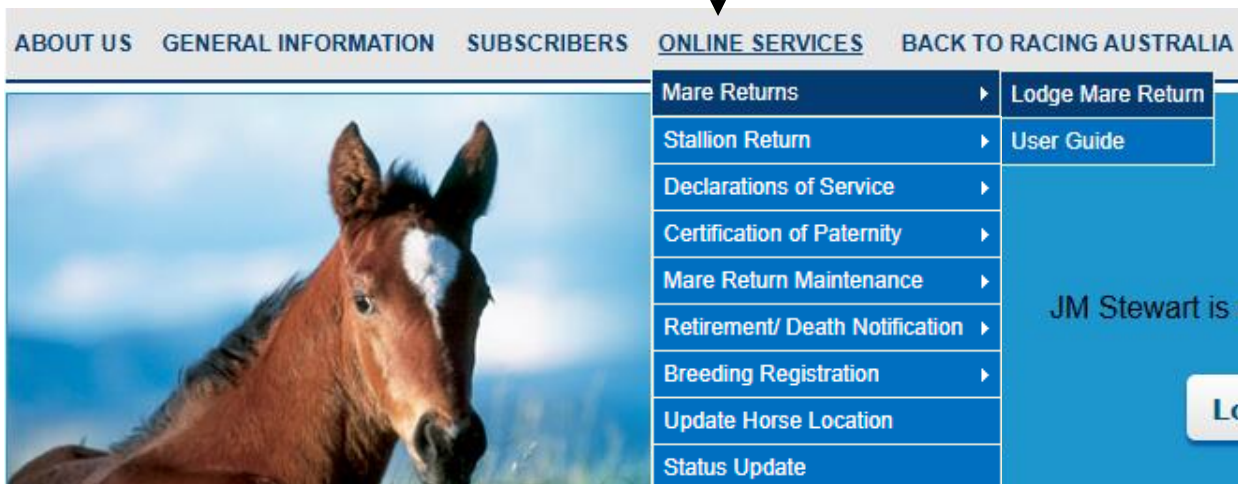
Logging In

New Users – if you are registered with the Australian Stud Book as a Contact Breeder with a current email address recorded, and would like to register for access to the Online Mare Return program, select

If you have a User ID (or CBN) and password issued, enter your User ID and password on the Australian Stud Book home page, and select Login



When you have successfully logged in, select the 'Online Services' heading followed by the 'Mare Returns' / 'Lodge Mare Return' option in the drop down menu:



LODGING A MARE RETURN

Step One – Breeder details

To return mares under the contact displayed, tick the check box and select

OR

To return mares **ON BEHALF OF ANOTHER BREEDER** enter your client's Contact Breeder Number and select

Return Mares for JM Stewart - Confirm Details

I am returning mares for JM Stewart

OR

I am returning mares on behalf of Contact Breeder Number

NOTE - If you are returning a mare on behalf of another breeder, you must obtain the Contact Breeder Number directly from your client.

Step Two – Select a mare

Select a mare from returns previously lodged, or for a new mare, enter the mare's name, including suffix for mares other than (AUS), select

Then select the correct mare name from the possible matches on the list displayed

Return Mares by JM Stewart - Select Mare

Enter Mare Name, Aus ID or Microchip Number

OR

Select a mare from the list below

If you have any unpaid returns, please click [here](#).

| Season | Mare Name or ID | Last Covering | Other seasons eligible for Return |
|--------|--------------------------------------|---------------|-----------------------------------|
| 2025 | Night Of Romance (GB) 2018 - 1270101 | 02/09/2024 | HOME AFFAIRS (AUS) 2018 |

You must lodge the earliest season mare return first if mare has multiple returns missing

Step Three– Select result

Select one of the result options available, and select Continue >>

2025 Mare Return for Night Of Romance (GB) 2018 (1270101)

Last Date of Service - 02/09/2024 HOME AFFAIRS (AUS) 2018
Return Mares by JM Stewart

Select one of the following options and "Continue"

Mare has a Live Foal

Mare has No Live Foal

Mare was Not Served

Mare Retired If mare has any live foals, please return them first.

Mare Deceased If mare has any live foals, please return them first.

Continue >>

Step Four– Result options

a) Live Foal Return

i) Foal Details

- Enter Location of the Mare
- Complete all details required for the live foal (colour, foaling date and sex)
- Optional - enter co-breeders, if any
- Select current status of mare
- Select Continue >>

2025 Live Foal Return for Night Of Romance (GB) 2018 (1270101)

Last Date of Service - 02/09/2024 HOME AFFAIRS (AUS) 2018
Return Mares by JM Stewart

Complete all details below, enter co-breeders (if any), select status of mare and "Continue"

Location of Mare

Street Address:

Suburb:

Postcode: State:

OR

Search for a postcode:

Search

| | | | |
|--|---|---|--|
| <p>Colour of Foal</p> <p><input type="radio"/> Bay</p> <p><input type="radio"/> Bay-Brown</p> <p><input type="radio"/> Brown</p> <p><input type="radio"/> Brown-Black</p> <p><input type="radio"/> Black</p> <p><input type="radio"/> Chestnut</p> <p><input type="radio"/> Grey</p> <p><input type="radio"/> Grey-Brown</p> <p><input type="radio"/> Grey-Black</p> <p><input type="radio"/> Grey-Chestnut</p> | <p>Foaling Date</p> <p>Day <input type="text"/> Month <input type="text"/></p> <p>Sex</p> <p><input type="radio"/> Male</p> <p><input type="radio"/> Female</p> | <p>Co-breeders"></p> <p>Co-breeders</p> <p>Enter co-breeders here</p> <p>2 <input type="text"/></p> <p>3 <input type="text"/></p> <p>4 <input type="text"/></p> <p>5 <input type="text"/></p> <p>6 <input type="text"/></p> <p>Status of mare</p> <p><input type="radio"/> Mare still active</p> <p><input type="radio"/> Mare Retired</p> <p><input type="radio"/> Mare Died</p> <p><input type="radio"/> Mare Destroyed</p> | <p>when entering co-breeders names Please ensure the correct name(s) are entered in the following format as this information may appear in racebooks eg. Mr T Smith Mr & Mrs T A Smith Smith Pty Ltd</p> |
|--|---|---|--|

Continue >>

ii) Foal Ownership Declaration

The address entered for the mare on the previous page will auto-populate to this section. If the address of the foal at the time of the declaration differs, please amend.

FOAL OWNERSHIP DECLARATION

Mare Name: Night Of Romance
Foal Date of Birth: 17/7/2025

Location of Foal at the Time of the Declaration

Street Address:

Suburb: Postcode:

State: Country:

Do you intend to race the horse or sell the horse for racing purposes?

IF YOU INTEND RACING THIS FOAL PLEASE ENSURE YOU ENTER THE EXACT OWNERSHIP RECORD YOU WILL RACE THE HORSE IN

Add Foal Ownership

If the ownership of the foal is the same as the ownership of the broodmare select Copy Broodmare Ownership. You will be required to add the share percentage held by each owner.

Add New Foal Owner

Person Company/Stud Registered Syndicate

I declare I (the owner)

Am authorised to lodge this form.

Have read and agree to the - [Terms & Conditions Foal Ownership Declaration](#)

Define Foal Owner Details

Option One – Existing Broodmare Ownership

1. Click 'Copy Broodmare Ownership'
2. Enter percentage ownership of the horse against every owner in the *Share %* field. Total of all percentage ownerships should be equal to 100%.

NOTE: if the broodmare ownership does not match the current owners, a Breeding Horse Transfer of Ownership must be submitted and Option Two below needs to be completed for the foal ownership

Option Two – New/Different Ownership Group

Select an owner type: Person, Company/Stud or Syndicate;

Select one of the options available to define owners;

- a) Add Myself – Adds a line with details of the person logged in to the website
- b) Add Breeder – Adds a line with details of the current Contact Breeder
- c) Add Other – This provides two options;
 - i. Enter CBN – If the owner has a Contact Breeder Number, then enter it in the provided space and click 'Add Other' to add a line with details as defined in Stud Book.

- ii. Enter Details Manually – If the owner does not have a Contact Breeder Number, manually enter requested details on provided spaces and click ‘Add Owner’ button to add a line.

FOAL OWNERSHIP DECLARATION

Mare Name: Night Of Romance
Foal Date of Birth: 17/7/2025

Location of Foal at the Time of the Declaration

Street Address:

Suburb: Postcode:

State: Country:

Do you intend to race the horse or sell the horse for racing purposes?

IF YOU INTEND RACING THIS FOAL PLEASE ENSURE YOU ENTER THE EXACT OWNERSHIP RECORD YOU WILL RACE THE HORSE IN

| S# | Owner Type | CBN | Owner Name | Date of Birth | Contact Details | Share % |
|----|------------|--------|-------------|---------------|-----------------|---|
| 1 | Person | 684361 | Mrs D Hills | | | 0 ✖ |

Add Foal Ownership

If the ownership of the foal is the same as the ownership of the broodmare select Copy Broodmare Ownership. You will be required to add the share percentage held by each owner. Copy Broodmare Ownership

Add New Foal Owner

Person
 Company/Stud
 Registered Syndicate
 Add Myself
 Add Breeder
 Add Other

CBN:

Surname: Given Name:

Date of Birth: (dd/mm/yyyy)

Street Address:

Suburb: Postcode:

State: Country:



Phone Number: Email:

Clear Details
Add Owner

NOTE – First owner you enter must be the Managing Owner of the foal. Please note that details other than ‘Date of Birth’ and ‘Email’ are not mandatory, although we strongly recommend you to enter these details for fast processing of the Foal Ownership Declaration.

Enter percentage ownership of the foal against every owner in the **Share %** field. Total of all percentage ownerships should be equal to 100%.

It is possible for an owner to have 0% as the percentage ownership. Enter ‘0’ in **Share %** field in this case.

You can edit manually defined owners’ details by clicking  icon against each owner but it is not possible to edit details of owners entered with a CBN. You can delete any added owner by clicking  icon.

NOTE – We strongly recommend you obtain the Contact Breeder Number from the foal owner if they have one, rather than defining details manually.

b) No Live Foal Return

- Enter Location of the Mare
- Select result from the options listed
- Optional - enter co-breeders, if any
- Select current status of mare
- Select

2025 No Live Foal Return for Night Of Romance (GB) 2018 (1270101)

Last Date of Service - 02/09/2024 HOME AFFAIRS (AUS) 2018
Return Mares by JM Stewart

Location of Mare
Street Address:
Suburb: Postcode:
State: Country:

Select one of the results below, enter co-breeders (if any), select status of the mare and "Continue"

Result

- Missed
- Slipped
- Foal Born Deceased
- Foal Deceased After Birth
- Live Foal Record Withdrawn
- Slipped Twins
- Both Twins Born Deceased
- Both Twins Deceased After Birth

Co-breeders

Enter co-breeders here

2

3

4

5

6

Status of mare

- Mare still active
- Mare Retired
- Mare Deceased

when entering co-breeders names

Please ensure the correct name(s) are entered in the following format as this information may appear in racebooks eg.
Mr T Smith
Mr & Mrs T A Smith
Smith Pty Ltd

c) Not Served

- Enter Location of Mare
- Optional - enter co-breeders, if any
- Select current status of mare
- Select

2025 Not Served Mare Return for Brazilica (AUS) 2015 (1106468)

Return Mares by JM Stewart

Location of Mare

Street Address:

Suburb: Postcode:

State: Country:

Enter co-breeders (if any), select status of the mare and "Continue"

| | |
|--|---|
| <p>Co-breeders</p> <p>Enter co-breeders here</p> <p>2 <input type="text"/></p> <p>3 <input type="text"/></p> <p>4 <input type="text"/></p> <p>5 <input type="text"/></p> <p>6 <input type="text"/></p> <p>Status of mare</p> <p><input type="radio"/> Mare still active</p> <p><input type="radio"/> Mare Deceased</p> <p><input type="radio"/> Mare Retired</p> | <p>when entering co-breeders names</p> <p>Please ensure the correct name(s) are entered in the following format as this information may appear in racebooks eg.</p> <p>Mr T Smith Mr & Mrs T A Smith Smith Pty Ltd</p> |
|--|---|

Step Five– Outstanding Returns Summary

A summary of the mare returns you have entered will be displayed. Please check all details are correct.

If you have made an error or would like to cancel the mare return details entered, select

To add any additional mare returns, select

Certify that you are authorised to return the mares lodged and have read and agree to the Terms & Conditions – Mare Return, by ticking the check box

Complete the Statutory Levy Return Details (the details will be saved for subsequent returns lodged).

When you have completed entering all mare returns and wish to proceed to the payment page, select

| Outstanding Returns Summary for JM Stewart | | | | | |
|---|---|----------------------------|--|-----------------|--|
| To return the mares below, accept the terms and conditions and click "Payment" | | | | | |
| To add a mare click "Return Another Mare". | | | | | |
| To remove a return click "Cancel" (Only latest season for the mare can be removed) | | | | | |
| I declare that | | | | | |
| <input type="checkbox"/> I am authorised to lodge this return | | | | | |
| <input type="checkbox"/> I have read and agree to the Terms & Conditions – Mare Return | | | | | |
| CBN | Season | Mare Name | Record | Amount | Cancel |
| 579425 | 2025 | Night Of Romance (GB) 2018 | chestnut filly born 17/7/2025 in VIC,3031 by HOME AFFAIRS (AUS) 2018 | \$154.00 | <input type="button" value="Cancel"/> |
| 579425 | 2025 | Brazilica (AUS) 2015 | not served in 2024 | \$60.50 | <input type="button" value="Cancel"/> |
| Subtotal | | | | \$195.00 | |
| Total GST | | | | \$19.50 | |
| Statutory Research Levy (2* 10) | | | | \$20.00 | |
| Total amount outstanding | | | | \$234.50 | |
| <input type="button" value="Return Another Mare"/> | | | <input type="button" value="Payment"/> | | |
| Foals must be freeze branded by 31 March in the first year of life. | | | | | |
| Levy Return Details | | | | | |
| For the purpose of the Primary Industries Levies and Charges Collection Regulations 1991. | | | | | |
| Please Provide: | | | | | |
| 1. A Residential or Business Address of the Person lodging the return, including a PO Box or Bag if applicable | | | | | |
| 2. ABN (If the person lodging the return has an ABN) | | | | | |
| 3. ACN (If the person lodging the return is a Company and does not have an ABN) | | | | | |
| Title: | <input type="text" value="Ms"/> | | | | |
| First name(s): | <input type="text" value="Jacqueline"/> | | | | |
| Surname: | <input type="text" value="Stewart"/> | | | | |
| Company Name: | <input type="text" value="Racing Australia"/> | | | | |
| Residential or Business Address: | <input type="text" value="400 Epsom Rd"/> | | | | |
| PO Box or Bag Address: | <input type="text"/> | | | | |
| Suburb: | <input type="text" value="Flemington"/> | | | | |
| State: | <input type="text" value="VIC"/> | Postcode: | <input type="text" value="3031"/> | Country: | <input type="text" value="AUSTRALIA"/> |
| ABN: | <input type="text" value="123456789"/> | | | | |
| ACN: | <input type="text" value="12345678912"/> | | | | |
| <input checked="" type="checkbox"/> I declare that the information set out in the levy return is correct in every essential detail. | | | | | |

Step Six– Payment

Select a payment option of BPAY, cheque or credit card.

Select to confirm payment details and complete the Online Mare Return process.

Payment for Mare Returns

Payment Details for Miss JM Stewart

Amount: \$234.50

I wish to pay by BPAY or cheque (returns will be accepted upon clearance of cheque)

I wish to pay by credit card (returns will be accepted immediately)

- MasterCard
- Visa
- American Express

A detailed tax invoice will be sent via email immediately following payment.

Note – BPAY and cheque payments must be lodged within 7 days of invoice date to be accepted.

Upon submission, you will receive an email confirming the successful submission of the Foal Ownership Declaration and all listed foal owners will be notified by email regarding the ownership with relevant details.

The Foal Ownership Declaration will be provisionally lodged subject to all listed owners accepting the ownership by selecting 'Accept' in the email sent to them.

Provisionally lodged Foal Ownership Declarations will be finalised upon payment for the corresponding Mare Return.

If any of the listed owners reject the ownership by selecting 'Decline' in the email or if there are any disputes in regards to the nomination entered, please contact Racing Australia Owners & Breeders Services to resolve the ownership structure.

You will be notified by email once the Foal Ownership Declaration is finalised and the Record of Foal Ownership certificate will be forwarded to the Managing Owner by email.

Note – the screen shots in this user guide are strictly for display purposes and are not a reflection of actual information submitted in the Australian Stud Book records.