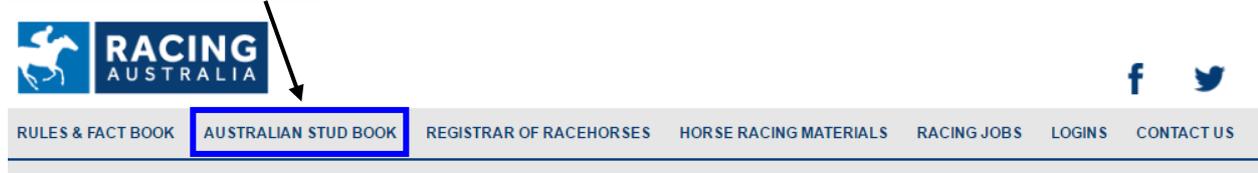




This is a guide to completing your Breeding Horse Registration online. To start the process, go to [www.racingaustralia.horse](http://www.racingaustralia.horse) and select the 'Australian Stud Book' tab:



Full beneficial owners of Breeding Horses lodging returns for the 2021 season onwards are required to submit a Breeding Horse Registration.

## Logging In

**New Users** – if you are registered with the Australian Stud Book as a Contact Breeder with a current email address recorded, and would like to register for access to the Breeding Horse Registration **select:**

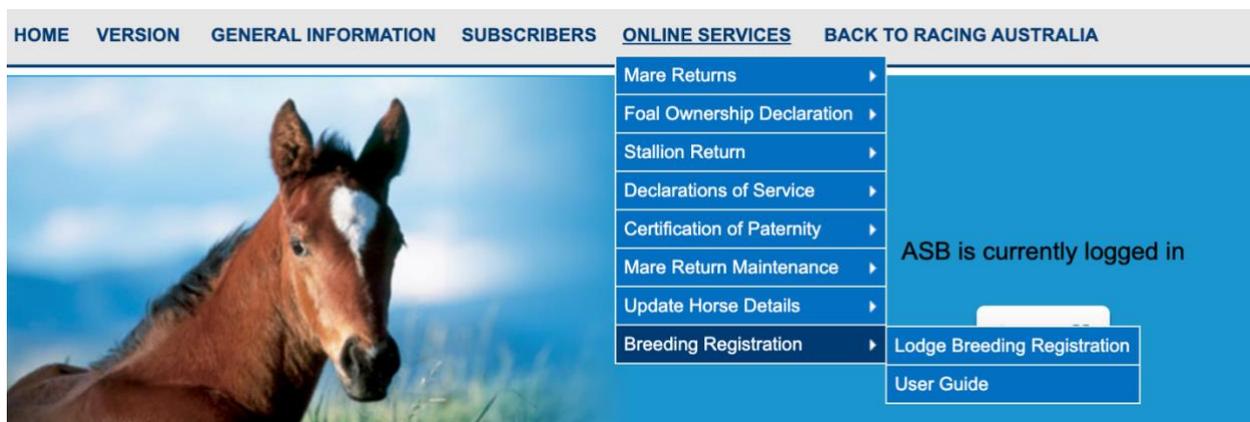
First time Breeder login

**Existing Users** - if you have a User ID (or CBN) and password issued, enter your User ID and password on the Australian Stud Book home page, and **select:**

Login



When you have successfully logged in, hover over the 'Online Services' drop-down menu followed by 'Breeding Registration', then select 'Lodge Breeding Registration'.



## Step One – Finding a Horse

To lodge a Breeding Horse Registration for Horses previously returned, **select**

Load

To lodge a Breeding Horse Registration for a new Horse, enter the Horse's name, including the suffix for horses other than (AUS), Aus ID or Microchip Number followed by **Search**. Then select the correct Horse from the possible matches on the list displayed.

### Outstanding Breeding Horse Registrations

[User Guide](#)

Horses previously returned by ASB

**OR**

Search Horse Enter Horse Name, Aus ID or Microchip Number :

## Step Two – Select a horse

Once the required Horse has been found, click

Lodge Breeding Reg.

| Horse Name              |  |
|-------------------------|--|
| Liberty Isle (AUS) 2005 | <input type="button" value="Lodge Breeding Reg."/> |

## Step Three – Current Horse Location

Enter the Australian street address where the horse is located at the time of the Breeding Horse Registration.

### Breeding Horse Registration

Horse Name: Liberty Isle (AUS) 2005

**Current Horse Location**

Street Address:

Suburb:  Postcode:

State:  Country: AUSTRALIA

## Step Four – Define Owner Details

1. Select an owner type: Person, Company/Stud or Syndicate;
2. Select one of the options available to define owners;
  - a) Add Myself – Adds a line with details of the logged in CBN as defined in Stud Book.
  - b) Add Other – This provides two options:
    - i. Enter CBN – If the owner has a Contact Breeder Number, then enter it in the provided space and click  button to add a line with details as defined in Stud Book.
    - ii. Enter Manually – If the owner has no Contact Breeder Number or you don't know owner's Contact Breeder Number then manually enter requested details on provided spaces and click  button to add a line.

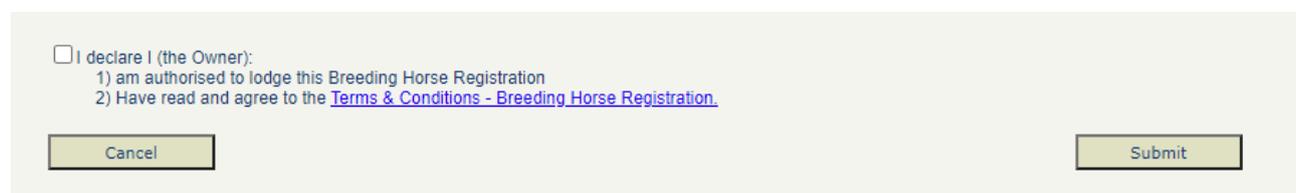
*NOTE – You can lodge a Breeding Horse Registration for any breeding Horse, regardless of whether you have previously returned the horse. You must be authorised by the owner/s to lodge a Breeding Horse Registration on their behalf.*

## Step Five – Submit Breeding Horse Registration

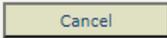
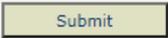
After entering Location of Horse, Horse Owners and corresponding Percentage Ownerships, please check all details are correct.

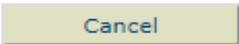
Certify that you are authorised to lodge the Breeding Horse Registration and agree to be bound by the *Terms & Conditions - Breeding Horse Registration* by ticking the corresponding check box.

When you have completed entering all details and wish to proceed, click the  button.



I declare I (the Owner):  
1) am authorised to lodge this Breeding Horse Registration  
2) Have read and agree to the [Terms & Conditions - Breeding Horse Registration](#).

Alternatively, if you would like to discard all Breeding Horse Registration details entered, click  button.

*Note – Upon submission, you will receive an email confirming the successful submission and all listed owners with email addresses will be notified regarding the ownership with relevant details. Racing Australia Owners & Breeders Services will be in contact with listed owners with no email address to seek acceptance of ownership.*

*The Breeding Horse Registration will be provisionally lodged subject to all listed owners accepting the ownership by selecting 'Accept' in the email sent to them.*

*Provisionally lodged Breeding Horse Registrations will be finalised once all listed owners have accepted their share percentage.*

*If any of the listed owners reject the ownership by selecting 'Decline' in the email or if there are any disputes in nomination, Racing Australia Owners & Breeders Services will contact you and/or relevant listed owners to resolve the dispute.*

*You will be notified by email once the Breeding Horse Registration is finalised and the Record of Breeding Horse Ownership certificate will be forwarded to the Managing Owner by email.*

**For further information contact the Australian Stud Book on (02) 8072 1900 or email [studbook@racingaustralia.horse](mailto:studbook@racingaustralia.horse)**

**Note – the screen shots in this user guide are strictly for display purposes and are not a reflection of actual information submitted in the Australian Stud Book records.**