



This is a guide to completing your Mare Returns Online. To start the process, go to [www.racingaustralia.horse](http://www.racingaustralia.horse) and select the 'Australian Stud Book' tab:



**IMPORTANT:** As of 1 May 2021, a Breeding Horse Registration must be submitted before a Mare Return can be lodged. Click here to view the [Breeding Horse Registration user guide](#).

## Logging In

**New Users – if you are registered with the Australian Stud Book as a Contact Breeder with a current email address recorded, and would like to register for access to the Online Mare Return program, select**

If you have a User ID (or CBN) and password issued, enter your User ID and password on the Australian Stud Book home page, and select



When you have successfully logged in, select the 'Online Services' heading followed by the 'Mare Returns' / 'Lodge Mare Return' option in the drop down menu:



## LODGING A MARE RETURN

### One – Breeder details

To return mares under the contact displayed, tick the check box and select

OR

To return mares **ON BEHALF OF ANOTHER BREEDER** enter your client's Contact Breeder Number and select

**Return Mares for JM Stewart - Confirm Details**

I am returning mares for JM Stewart

OR

I am returning mares on behalf of Contact Breeder Number

*NOTE - If you are returning a mare on behalf of another breeder, you must obtain the Contact Breeder Number directly from your client.*

### Step Two – Select a mare

Select a mare from returns previously lodged, or for a new mare, enter the mare's name, including suffix for mares other than (AUS), select

Then select the correct mare name from the possible matches on the list displayed

**Return Mares by JM Stewart - Select Mare**

Enter Mare Name, Aus ID or Microchip Number

OR

Select a mare from the list below

If you have any unpaid returns, please click [here](#).

| Season | Mare Name or ID                        | Last Covering                      | Other seasons eligible for Return |
|--------|--|------------------------------------|-----------------------------------|
| 2016   | <b>Bianwaiting (AUS) 2007 - 946072</b> | 12/11/2015 GOOD JOURNEY (USA) 1996 | 2017                              |

You must lodge the earliest season mare return first if mare has multiple returns missing

### Step Three– Select result

Select one of the result options available, and select

Continue >>

**2016 Mare Return for Bianwaiting (AUS) 2007 (946072)**  
Other eligible season(s) 2017

Last Date of Service - 12/11/2015 GOOD JOURNEY (USA) 1996  
Return Mares by JM Stewart

Select one of the following options and "Continue"

Mare has a Live Foal

Mare has No Live Foal

Mare was Not Served

Mare Retired  If mare has any live foals, please return them first.

Mare Died  If mare has any live foals, please return them first.

Mare Destroyed  If mare has any live foals, please return them first.

Continue >>

### Step Four– Result options

#### a) Live Foal Return

- Complete all details required for the live foal (colour, foaling date, sex and postcode of foaling)
- Optional - enter co-breeders if any in format displayed
- Select current status of mare
- Optional – select 'to return next outstanding return' if mare will not be served in the following season, or if there is another result to record.
- Select 

Continue >

**2016 Live Foal Return for Bianwaiting (AUS) 2007 (946072)**  
Last Date of Service - 12/11/2015 GOOD JOURNEY (USA) 1996  
Return Mares by JM Stewart

Complete all details below, enter co-breeders (if any), select status of mare and "Continue"

|   |  |   |  |
|---|--|---|--|
| <b>Colour of Foal</b><br><input type="radio"/> Bay<br><input type="radio"/> Bay-Brown<br><input type="radio"/> Brown<br><input type="radio"/> Brown-Black<br><input type="radio"/> Black<br><input type="radio"/> Chestnut<br><input type="radio"/> Grey<br><input type="radio"/> Grey-Brown<br><input type="radio"/> Grey-Black<br><input type="radio"/> Grey-Chestnut | <b>Foaling Date</b><br>Day <input type="text"/> Month <input type="text"/><br><b>Sex</b><br><input type="radio"/> Male<br><input type="radio"/> Female<br><b>Postcode of foaling:</b><br><input type="text"/><br><b>OR</b><br><b>Search for a postcode:</b><br><input type="text"/><br>ACT <input type="text"/><br><input type="button" value="Search"/> | <b>Co-breeders</b><br>Enter co-breeders here<br>2 <input type="text"/><br>3 <input type="text"/><br>4 <input type="text"/><br>5 <input type="text"/><br>6 <input type="text"/><br><b>Status of mare</b><br><input type="radio"/> Mare still active<br><input type="radio"/> Mare Retired<br><input type="radio"/> Mare Died<br><input type="radio"/> Mare Destroyed | <b>when entering co-breeders names</b><br>Please ensure the correct name(s) are entered in the following format as this information may appear in racebooks eg.<br>Mr T Smith<br>Mr & Mrs T A Smith<br>Smith Pty Ltd |
|---|--|---|--|

Continue >>

**Note - live twins cannot be returned online, please contact the ASB**

## b) No Live Foal Return

- Select result from the options listed
- Optional - enter co-breeders if any in format displayed
- Select current status of mare
- Optional – select 'to return next outstanding return' if mare will not be served in the following season or if there is another result to record.
- Select Continue >

**2017 No Live Foal Return for Belle Miraaj (NZ) 2011 (1081625)**

Last Date of Service - 26/09/2016 FASTNET ROCK (AUS) 2001  
Return Mares by JM Stewart on behalf of Coolmore Australia (552996)

Select one of the results below, enter co-breeders (if any), select status of the mare and "Continue"

|   |  |  |
|---|--|--|
| <b>Result</b><br><input type="radio"/> Missed<br><input type="radio"/> Slipped<br><input type="radio"/> Foal Born Dead<br><input type="radio"/> Foal Died After Birth<br><input type="radio"/> Foal Destroyed After Birth<br><input type="radio"/> Live Foal Record Withdrawn<br><input type="radio"/> Slipped Twins<br><input type="radio"/> Both Twins Born Dead<br><input type="radio"/> Both Twins Died After Birth<br><input type="radio"/> Both Twins Destroyed After Birth | <b>Co-breeders</b><br>Enter co-breeders here<br>2 <input type="text"/><br>3 <input type="text"/><br>4 <input type="text"/><br>5 <input type="text"/><br>6 <input type="text"/> | <b>when entering co-breeders names</b><br>Please ensure the correct name(s) are entered in the following format as this information may appear in racebooks eg.<br>Mr T Smith<br>Mr & Mrs T A Smith<br>Smith Pty Ltd |
|---|--|--|

**Status of mare**  
 Mare still active  
 Mare Retired  
 Mare Died  
 Mare Destroyed

Continue >>

## c) Not Served

- Optional - enter co-breeders if any in format displayed
- Select current status of mare
- Optional – select 'to return next outstanding return' if mare will not be served in the following season or if there is another result to record.
- Select Continue > >

**2017 Not Served Mare Return for Bianwaiting (AUS) 2007 (946072)**

Return Mares by JM Stewart

Enter co-breeders (if any), select status of the mare and "Continue"

|  |  |
|--|--|
| <b>Co-breeders</b><br>Enter co-breeders here<br>2 <input type="text"/><br>3 <input type="text"/><br>4 <input type="text"/><br>5 <input type="text"/><br>6 <input type="text"/> | <b>when entering co-breeders names</b><br>Please ensure the correct name(s) are entered in the following format as this information may appear in racebooks eg.<br>Mr T Smith<br>Mr & Mrs T A Smith<br>Smith Pty Ltd |
|--|--|

**Status of mare**  
 Mare still active  
 Mare Died  
 Mare Retired

Continue >>

A summary of the mare returns you have entered will be displayed. Please check all details are correct.

Certify that you are authorised to return the mares lodged and agree to be bound by the Rules of the Australian Stud Book by ticking the check box

If you have made an error or would like to cancel the mare return details entered, select

To add any additional mare returns, select

When you have completed entering all mare returns and wish to proceed to the payment screen, select

**Outstanding Returns Summary for JM Stewart**

To return the mares below, accept the terms and conditions and click "Payment"  
To add a mare click "Return Another Mare".  
To remove a return click "Cancel" (Only latest season for the mare can be removed)

I certify that I am authorised to return the mare/s entered and agree to be bound by the **Rules** of the Australian Stud Book.

| CBN    | Season | Mare Name              | Record  | Amount   | Cancel                                |
|--------|--------|------------------------|---|----------|---------------------------------------|
| 701953 | 2016   | Bianwaiting (AUS) 2007 | chestnut colt born 1/11/2016 in VIC,3438 by GOOD JOURNEY (USA) 1996 | \$291.50 | <input type="button" value="Change"/> |
| 701953 | 2017   | Bianwaiting (AUS) 2007 | not served in 2016  | \$57.48  | <input type="button" value="Cancel"/> |

Subtotal \$317.25  
Total GST \$31.73  
**Total amount outstanding \$348.98**

Foals must be freeze branded by 31 March in the first year of life.

### Step Six– Payment

Select a payment option of BPAY, cheque or credit card.

Select  to confirm payment details and complete the Online Mare Return process.

**Payment for Mare Returns**

---

**Payment Details for Miss JM Stewart**

Amount: \$348.98

I wish to pay by BPAY or cheque (returns will be accepted upon clearance of cheque)

I wish to pay by credit card (returns will be accepted immediately)

- MasterCard
- Visa
- American Express

---

A detailed tax invoice will be sent via email immediately following payment.

*Note – BPAY and cheque payments must be lodged within 7 days of invoice date to be accepted.*

# Foal Ownership Declaration

Upon submission of payment, you will be directed to the Foal Ownership Declaration function. Full beneficial owners of all live foals born in the 2016 onwards are required to submit a Foal Ownership Declaration.

If you do not wish to complete the Foal Ownership Declaration at this point, you can access the lodgement at a later stage under the 'Online Services/Foal Ownership Declaration' tab on the menu bar.

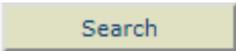
## Step One – Select Foal

To lodge Foal Ownership Declarations for foals by mares returned by the contact logged in, click

 button against **List Mare Returns lodged by...**

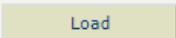
OR

To lodge Foal Ownership Declarations for a foal by a specific mare returned by anyone, enter **Mare Name** and

**Season** fields and click  button.



**Outstanding Foal Ownership Declarations** [User Guide](#)

List Mare Returns lodged by Australian Stud Book 

OR

Search Mare Returns Mare Name:  Season: 2017 

Then click the  button against the lodged Mare Return record.



**Outstanding Foal Ownership Declarations** [User Guide](#)

List Mare Returns lodged by Australian Stud Book 

OR

Search Mare Returns Mare Name:  Season: 2017 

| CBN    | Mare Name or ID                        | Season | Foal Date  | Mare Return Lodged On | Days After Mare Return |   |
|--------|--|--------|------------|-----------------------|------------------------|---|
| 525046 | Spirit Of The Nile (AUS) 2006 - 915430 | 2017   | 15/07/2017 | 27/07/2017            | 1                      |  |

*NOTE – You can lodge a Foal Ownership Declaration for any foal, regardless of whether you have lodged the corresponding Mare Return or not by searching and selecting the corresponding Mare Return using search fields. You must be authorised by the owner to lodge a Foal Declaration on their behalf.*

## Step Two – Define Location of Foal

Enter the Australian street address of where the foal resides using the fields provided:

**FOAL OWNERSHIP DECLARATION**

Mare Name: Spirit Of The Nile (AUS) 2006 - 915430  
Foal Date of Birth: 15/07/2017

**Location of Foal at the Time of the Declaration**

Street Address:

Suburb:  Postcode:

State:  Country:

**Add New Foal Owner**

Person     Company/Stud     Syndicate

I certify that I am authorised to lodge Foal Ownership Declarations and agree to be bound by the Rules of the Australian Stud Book.

### Step Three – Define Owner Details

#### Option One – Existing Broodmare Ownership as defined by the broodmare’s Breeding Horse Registration or subsequent Breeding Horse Transfers of Ownership.

1. Click Add Broodmare Ownership.
2. Enter percentage ownership of the horse against every owner in the *Share %* field. Total of all percentage ownerships should be equal to 100%.

#### Add Broodmare Ownership

If the ownership of the foal is the same as the ownership of the broodmare select Add Broodmare Ownership. You will be required to add the share percentage held by each owner.

Copy Broodmare Ownership

#### Option Two – New Ownership Group

Select an owner type: Person, Company/Stud or Syndicate;

Select one of the options available to define owners;

- a) Add Myself – Adds a line with details of the logged in CBN as defined in Stud Book
- b) Add Breeder – Adds a line with details of the Breeder in Mare Return as defined in Stud Book
- c) Add Other – This provides two options;
  - a. Enter CBN – If the owner has a Contact Breeder Number, then enter it in the provided space and click  button to add a line with details as defined in Stud Book.
  - b. Enter Manually – If the owner has no Contact Breeder Number or you don’t know owner’s Contact Breeder Number then manually enter requested details on provided spaces and click  button to add a line.

**FOAL OWNERSHIP DECLARATION**

Mare Name: Spirit Of The Nile (AUS) 2006 - 915430  
 Foal Date of Birth: 15/07/2017

Location of Foal at the Time of the Declaration  
 Street Address: 105 Myers Road  
 Suburb: BITTERN Postcode: 3918  
 State: VIC Country: AUSTRALIA

| S# | Owner Type | CBN    | Owner Name  | Date of Birth | Contact Details | Share %  |
|----|------------|--------|-------------|---------------|-----------------|--|
| 1  | Person     | 684361 | Mrs D Hills |               |                 | 50  |

**Add New Foal Owner**

Person
  Company/Stud
  Syndicate

CBN:   
 Surname:  Given Name:   
 Date of Birth:  (dd/mm/yyyy)  
 Street Address:   
 Suburb:  Postcode:   
 State:  Country: AUSTRALIA  
 Phone Number:  Email:

I certify that I am authorised to lodge Foal Ownership Declarations and agree to be bound by the Rules of the Australian Stud Book.

*NOTE – First owner you enter must be the Managing Owner of the foal. Please note that details other than ‘Date of Birth’ and ‘Email’ are not mandatory, although we strongly recommend you to enter these details for fast processing of the Foal Ownership Declaration.*

Enter percentage ownership of the foal against every owner in the **Share %** field. Total of all percentage ownerships should be equal to 100%.

It is possible for an owner to have 0% as the percentage ownership. Enter ‘0’ in **Share %** field in this case.

You can edit manually defined owners’ details by clicking  icon against each owner but it is not possible to edit details of owners entered with a CBN. You can delete any added owner by clicking  icon.

*NOTE – We strongly recommend you obtain the Contact Breeder Number from the foal owner if they have one, rather than defining details manually.*

## Step Four – Submit Foal Ownership Declaration

After entering Location of Foal, Foal Owners and corresponding Percentage Ownerships, please check all details are correct.

Certify that you are authorised to lodge Foal Ownership Declarations and agree to be bound by the Rules of the Australian Stud Book by ticking the corresponding check box.

When you have completed entering all details and wish to proceed, click the  button.

**FOAL OWNERSHIP DECLARATION**

Mare Name: Spirit Of The Nile (AUS) 2006 - 915430  
Foal Date of Birth: 15/07/2017

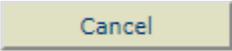
Location of Foal at the Time of the Declaration  
Street Address:   
Suburb:  Postcode:   
State:  Country:

| S# | Owner Type | CBN    | Owner Name        | Date of Birth | Contact Details | Share %                         |   |
|----|------------|--------|-------------------|---------------|-----------------|---------------------------------|---|
| 1  | Person     | 684361 | Mrs D Hills       |               |                 | <input type="text" value="50"/> | ✘ |
| 2  | Company    | 4653   | Lincoln Stud Farm |               |                 | <input type="text" value="30"/> | ✘ |
| 3  | Syndicate  | 4690   | Skylar Stud       |               |                 | <input type="text" value="20"/> | ✘ |

Add New Foal Owner

Person    Company/Stud    Syndicate

I certify that I am authorised to lodge Foal Ownership Declarations and agree to be bound by the Rules of the Australian Stud Book.

Alternatively, if you would like to discard all Foal Ownership Declaration details entered, click  button.

*Note – Upon submission, you will receive an email confirming the successful submission and all listed foal owners with email addresses will be notified regarding the ownership with relevant details. Racing Australia Owners & Breeders Services will be in contact with listed owners with no email address to seek acceptance of ownership.*

*The Foal Ownership Declaration will be provisionally lodged subject to all listed owners accepting the ownership by selecting 'Accept' in the email sent to them.*

*Provisionally lodged Foal Ownership Declarations will be finalised upon payment for the corresponding Mare Return.*

*If any of the listed owners reject the ownership by selecting 'Decline' in the email or if there are any disputes in nomination, Racing Australia Owners & Breeders Services will contact you and/or relevant listed owners to resolve the dispute.*

*You will be notified by email once the Foal Ownership Declaration is finalised and the Record of Foal Ownership certificate will be forwarded to the Managing Owner by email.*

## LOGGING A BREEDING HORSE REGISTRATION

### Step One – Finding a Horse

To lodge a Breeding Horse Registration for Horses previously returned, **select**

To lodge a Breeding Horse Registration for a new Horse, enter the Horse's name, including the suffix for horses other than (AUS), Aus ID or Microchip Number followed by . Then select the correct Horse from the possible matches on the list displayed.

### Outstanding Breeding Horse Registrations

[User Guide](#)

Horses previously returned by ASB

**OR**

Search Horse      Enter Horse Name, Aus ID or Microchip Number :

### Step Two – Select a horse

Once the required Horse has been found, click

| Horse Name              |  |
|-------------------------|--|
| Liberty Isle (AUS) 2005 | <input type="button" value="Lodge Breeding Reg."/> |

### Step Three – Current Horse Location

Enter the Australian street address where the horse is located at the time of the Breeding Horse Registration.

### Breeding Horse Registration

Horse Name: Liberty Isle (AUS) 2005

**Current Horse Location**

Street Address:

Suburb:       Postcode:

State:       Country:

## Step Four – Define Owner Details

1. Select an owner type: Person, Company/Stud or Syndicate;
2. Select one of the options available to define owners:
  - d) Add Myself – Adds a line with details of the logged in CBN as defined in Stud Book.
  - e) Add Other – This provides two options:
    - i. Enter CBN – If the owner has a Contact Breeder Number, then enter it in the provided space and click  button to add a line with details as defined in Stud Book.
    - ii. Enter Manually – If the owner has no Contact Breeder Number or you don't know owner's Contact Breeder Number then manually enter requested details on provided spaces and click  button to add a line.

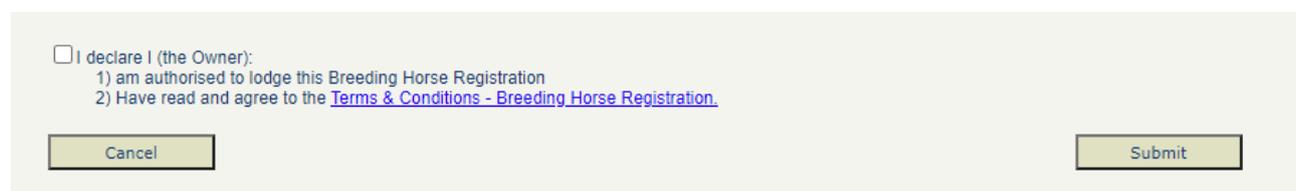
*NOTE – You can lodge a Breeding Horse Registration for any breeding Horse, regardless of whether you have previously returned the horse. You must be authorised by the owner/s to lodge a Breeding Horse Registration on their behalf.*

## Step Five – Submit Breeding Horse Registration

After entering Location of Horse, Horse Owners and corresponding Percentage Ownerships, please check all details are correct.

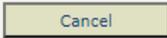
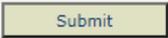
Certify that you are authorised to lodge the Breeding Horse Registration and agree to be bound by the *Terms & Conditions - Breeding Horse Registration* by ticking the corresponding check box.

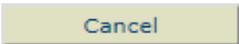
When you have completed entering all details and wish to proceed, click the  button.



I declare I (the Owner):

- 1) am authorised to lodge this Breeding Horse Registration
- 2) Have read and agree to the [Terms & Conditions - Breeding Horse Registration](#).

Alternatively, if you would like to discard all Breeding Horse Registration details entered, click  button.

*Note – Upon submission, you will receive an email confirming the successful submission and all listed owners with email addresses will be notified regarding the ownership with relevant details. Racing Australia Owners & Breeders Services will be in contact with listed owners with no email address to seek acceptance of ownership.*

*The Breeding Horse Registration will be provisionally lodged subject to all listed owners accepting the ownership by selecting 'Accept' in the email sent to them.*

*Provisionally lodged Breeding Horse Registrations will be finalised once all listed owners have accepted their share percentage.*

*If any of the listed owners reject the ownership by selecting 'Decline' in the email or if there are any disputes in nomination, Racing Australia Owners & Breeders Services will contact you and/or relevant listed owners to resolve the dispute.*

*You will be notified by email once the Breeding Horse Registration is finalised and the Record of Breeding Horse Ownership certificate will be forwarded to the Managing Owner by email.*

**For further information contact the Australian Stud Book on (02) 8072 1900 or email [studbook@racingaustralia.horse](mailto:studbook@racingaustralia.horse)**

**[View Mare Return User Guide](#)**